

NAAC PEER TEAM REPORT
KHAGARIJAN COLLEGE
NAGAON, ASSAM PIN – 782003

DATES OF VISIT

JANUARY 23 – 25, 2017

PEER TEAM REPORT

ON

**INSTITUTIONAL ASSESSMENT & ACCREDITATION
(SECOND CYCLE)**

of

Khagarijan College, Nagaon, Assam

Dates of Visit:

23rd – 25th January, 2017



National Assessment and Accreditation Council

An Autonomous Institution of the University Grants Commission

Nagarbhavi

Bangalore - 560 072

PEER TEAM REPORT ON Institutional Accreditation (Second Cycle) of Khagarijan College, P.O. Chotahaibor, Nagaon-782003, Assam	
Section I: GENERAL INFORMATION	
1.1 Name & Address of the Institution	Khagarijan College P.O. Chotahaibor Nagaon - 782003 Assam
1.2 Year of Establishment	1972
1.3 Current Academic Activities at the Institution (Numbers)	
• Faculties/ Schools	Nil
• Departments/Centres	Total: 08
• Programmes/Courses offered	Total: 04 (UG: 01; PG: 01; MPhil: Nil; PhD: Nil; Any other: 02)
• Permanent Faculty Members	16 (Men: 09 and Women: 07)
• Permanent Support Staff	14
• Students	
1.4 Three major features in the institutional context (as perceived by the Peer Team)	<ul style="list-style-type: none"> • Khagarijan College is a government aided undergraduate, co-educational Arts College. • It is affiliated to Gauhati University, Assam. • College is located in the district town.
1.5 Dates of visit of the Peer Team	January 23rd to 25th, 2017 (A detailed visit schedule has been attached.)
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	Dr. Smritikumar Sarkar V.C. The University of Burdwan, Rajbati, Bardhaman – 713104, West Bengal
Member-Coordinator	Dr. Amiya Kumar Pan Principal Iswar Chandra Vidyasagar College Belonia, South Tripura Tripura 799 155
Member	Prof. Sanjeev Kumar Sharma Dept. of Political Science Chaudhary Charan Singh University Meerut – 200005 U.P.
NAAC Officer	Dr. B.S. Madhukar Adviser NAAC, Nagarbhav, Bangalore 560 072

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Section II: CRITERION-WISE ANALYSIS
Observations (Strengths and/or Weaknesses) on Key-Aspects

2.1 Curricular Aspects	
2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> The college follows the curriculum prescribed by the affiliating university, namely, Gauhati University. The curriculum designed by the affiliating university. Curriculum implemented through different committees.
2.1.2 Academic Flexibility	<ul style="list-style-type: none"> There is not much flexibility in terms of programme choice/option. One UGC sponsored Certificate course (Functional English) and One Self Financed course on PGDCA introduced during the assessment period. Add on courses need to be offered.
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> Scope for curriculum enrichment is limited. Seminars, workshop, guest lectures organized.
2.1.4 Feedback System	<ul style="list-style-type: none"> Feedback system only recently introduced. Students' feedback needs to be formalized. Analysis of feedback and follow-up action needed.

2.2 Teaching-Learning and Evaluation	
2.2.1 Student Enrolment and Profile	<ul style="list-style-type: none"> Admission process is transparent. Statutory rules of admission followed. The college has a large number of girl students.
2.2.2 Catering to Student Diversity	<ul style="list-style-type: none"> College has a good mix of students from different castes and communities. Slow learners are informally identified and supported. More students from outside areas need to be attracted.
2.2.3 Teaching-Learning Process	<ul style="list-style-type: none"> The college prepares the academic calendar in consultation with the Heads of various Departments. Mostly traditional method of teaching is followed. Use of ICT in teaching needs to be encouraged.
2.2.4 Teacher Quality	<ul style="list-style-type: none"> Out of 16 permanent teachers only 3 have Ph.Ds, 10 M. Phil degrees A number of departments are run by poorly paid temporary teachers Teachers lack national level exposure.
2.2.5 Evaluation Process and Reforms	<ul style="list-style-type: none"> The college follows the evaluation procedures of the university. System of internal assessment is in order. Grievances relating to internal assessments need to be addressed.
2.2.6 Student Performance and Learning Outcomes	<ul style="list-style-type: none"> General pass percentage is above the average. Evidence on progression not in place. Career Guidance and Entrepreneurship Development Cell

	need to be functional.
2.3 Research, Consultancy and Extension	
2.3.1 Promotion of Research	<ul style="list-style-type: none"> • Seminars conferences organised to promote awareness • No budgetary support on the part of the management for research promotion. • A local level journal is published.
2.3.2 Resource Mobilization for Research	<ul style="list-style-type: none"> • Teachers have secured 05 UGC Minor Research Projects. • Other national level funding agencies need to be explored.
2.3.3 Research Facilities	<ul style="list-style-type: none"> • Facilities for carrying out research are extremely limited. • The library offers limited support for research work. • The college does not have any tie-up with other organization for farm based collaborative research.
2.3.4 Research Publications and Awards	<ul style="list-style-type: none"> • Some faculty members have published books and articles. • Faculty need to publish papers in peer-reviewed journals. • No awards has been received so far.
2.3.5 Consultancy	<ul style="list-style-type: none"> • No evidence of consultancy.
2.3.6 Extension Activities and Institutional Social Responsibility	<ul style="list-style-type: none"> • Move for NSS initiated. • Red Ribbon Club, Women's Forum are in place • Social outreach activities need to be undertaken in the adjoining villages of the college
2.3.7 Collaborations	<ul style="list-style-type: none"> • No evidence of collaboration.
2.4 Infrastructure and Learning Resources	
2.4.1 Physical Facilities	<ul style="list-style-type: none"> • With a 3.25 acres campus, college is ideally located with a fairly good infrastructure. • College has a Girls' Hostel, Indoor Stadium, Gymnasium, a canteen and basket ball ground. • College playground needs to be properly developed.
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> • Library has a total collection of 14867 books with a good mix of reference and text books. • Eight journals have been subscribed, digitization has been initiated. • The library needs Inlibnet connection and good manpower for proper handling of its resources .
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> • The college has altogether 30 computers with partial <i>wi-fi</i> connectivity • Two classrooms have wall mounted projectors. • More ICT intervention in teaching learning process needed.

2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> • Campus is fairly well maintained and clean. • Campus needs plantation and rain harvesting facility. • External financial support needs to be explored for campus maintenance.
2.5 Student Support and Progression	
2.5.1 Student Mentoring and Support	<ul style="list-style-type: none"> • Supportive teaching community. • Good social and cultural milieu of the college made it a ragging free institution. • Publication of college magazine and extra-curricular activities by the students are encouraged.
2.5.2 Student Progression	<ul style="list-style-type: none"> • Information on Student progression from UG to PG is not monitored by the college. • A few members of the alumni are well placed. • No evidence of drop out rate.
2.5.3 Student Participation and Activities	<ul style="list-style-type: none"> • Fairly good participation in campus activities. • Students participate in various curricular, co- and extra-curricular activities. • The college has an elected Students' Union Council.
2.6 Governance, Leadership & Management	
2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> • The vision and the mission of the college are in place. • The Governing Body, through the Principal and Secretary, runs the college. • The prospective plan for future development is not visible
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> • Various bodies meet periodically and frame strategies for the development of the college. • The Principal provides a good leadership. • Management needs to have a closer interaction with the government departments for all out development of the college.
2.6.3 Faculty Empowerment Strategies	<ul style="list-style-type: none"> • A number of permanent teachers have pursuing research. • Management needs to have a strategy development for faculty empowerment.
2.6.4 Financial Management and Resource Mobilization	<ul style="list-style-type: none"> • College is largely dependent on the fund support from the UGC and the State Government. • Funds should be more formally managed. • Corpus fund should be developed.
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none"> • IQAC papers are in place • Functions of IQAC should be streamlined

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2.7 Innovations and Best Practices	
2.7.1 Environment Consciousness	<ul style="list-style-type: none"> • The campus is fairly clean, free from tobacco and gutka • No green accounting has been initiated • Plastic should be banned inside the campus • Rain harvesting needs to be introduced
2.7.2 Innovations	<ul style="list-style-type: none"> • No mention worthy innovation undertaken by the college.
2.7.3 Best Practices	<ul style="list-style-type: none"> • Cleanliness zealously maintained.

Section III: OVERALL ANALYSIS

3.1 Institutional Strengths	<ul style="list-style-type: none"> • Very good image of the college among the stakeholders • A good number of girls students • Teachers are supportive • College caters mainly to SC/ST/OBC and Minority community students • Girls' Hostel and good social environment
3.2 Institutional Weaknesses	<ul style="list-style-type: none"> • General lack of national level exposure • Poor communication skill • Limited course options offered • Poor ICT facilities • Absence of a proper playground for students
3.3 Institutional Opportunities	<ul style="list-style-type: none"> • Well disciplined students coming from traditional social moorings • Opening new courses to cater to the needs of the local society • Skill development programme to encourage self employment • Opening a training centre for competitive examination • New courses to cater to the needs of the local farmers and fishermen
3.4 Institutional Challenges	<ul style="list-style-type: none"> • Creating new positions both for teaching and non-teaching • Ensuring better payments for qualified temporary teachers and members of the staff • Preparing students to meet national global challenges. • Changing mindset towards innovation and change. • Enriching the library with more books, CDs, DVDs and journals and movement towards full automation.

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Section IV: Recommendations for Quality Enhancement of the Institution

- Move to open a few PG courses could be initiated to cater to the demands of the girls
- The college library and office deserve properly trained manpower
- The course on Physical Education could be opened
- Departments of Performing Arts and Fashion Technology could be opened
- College needs a Play Ground of its own
- Boys' Hostel need to be opened to help the students coming from distant places
- College should have an auditorium
- More hygienic toilets, specially for girls, needed .
- Teachers need to be encouraged to attend refresher/orientation courses and seminar/ workshops held outside the state
- College should undertake social outreach activities on a priority basis.

I agree with the observations of the Peer Team as mentioned in this report.



Signatures of the Peer Team Members:

S. Sankar
25.01.2017
Signature of the Head of the Institution
Principal
Khagarijan College
Nagaon :: Assam

Name and Designation	Designation	Signature with Date
Chairperson	Dr. Smritikumar Sarkar V.C. The University of Burdwan, Rajbati, Bardhaman – 713104, West Bengal	<i>Smriti Sarkar</i> 25/01/17
Member-Coordinator	Dr. Amiya Kumar Pan Principal Iswar Chandra Vidyasagar College Belonia, South Tripura Tripura 799 155	<i>Amiya Kumar Pan</i> 25.01.2017
Member	Prof. Sanjeev Kumar Sharma Dept. of Political Science Chaudhary Charan Singh University Meerut – 200005 U.P.	<i>Sanjeev Kumar Sharma</i> 25/1/17
NAAC Officer	Dr. B.S. Madhukar Adviser NAAC, Nagarbhav, Bangalore 560 072	

Place : Nagaon

Date :25.01.2017.